

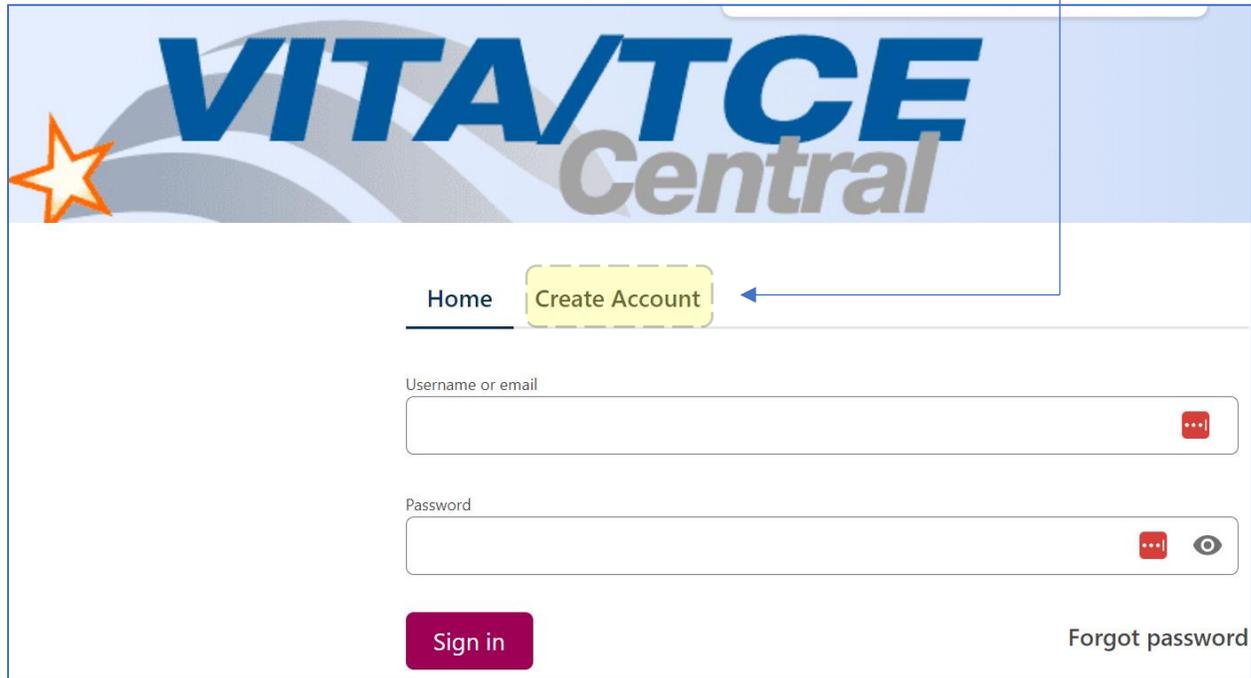
Creating an Account on VITA/TCE Central



United Way of Tucson
and Southern Arizona
UnitedWayTucson.org



To get started, navigate to [VITA /TCE Central](#) and click Create Account.

A screenshot of the VITA/TCE Central website's login page. The header features the "VITA/TCE Central" logo with a star icon. Below the header is a navigation bar with "Home" and "Create Account" buttons. The "Create Account" button is highlighted with a yellow dashed border and a blue arrow pointing to it from the text above. Below the navigation bar are two input fields: "Username or email" and "Password". Both fields have red asterisks on the right side, indicating required fields. The "Password" field also has an eye icon for toggling visibility. At the bottom of the form area, there is a "Sign in" button and a "Forgot password" link.

Follow the example provided below to set up your account. Please note the following:

- All asterisk fields have to be completed.
- Your name needs to be entered exactly as shown on your identification document (Driver license, etc).
- The number of years as a volunteer should be 1 for new volunteers.
- Your password should be 8 characters. Our experience has indicated (1) you may not be able to use a special character and (2) at least one capital letter may be required.

Additional information is available in [IRS Publication 5378](#).

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[Home](#) [Create Account](#)

Self-Registration

Complete the fields below to create your account in the system.
Required fields are marked by an asterisk (*), all other are optional.

* Group: 01 - VITA Volunteer

Other choices are provided, but not pictured here ...

* Do you want to take SPEC OPI Training? Yes No

* Do you require activation of multiple OPI Pins? Yes No

* Do you want to take the Site Coordinator certification? Yes No

* Are you an Instructor? Yes No

* Are you an IRS SPEC Territory Manager? Yes No

* Do you plan to volunteer in the VITA/TCE Program? Yes No

* Training Source

* First Name

* Last Name

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SEID

(For IRS employees Only)

* Username

* Password

* Confirm Password

* Email Address

* Confirm Email Address

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PLEASE NOTE: Should you ever forget your password, a valid email address is required to have a new one sent to you.

* Address 1

Address 2

* City

* State / Provision

* Postal Code

Daytime Telephone Number

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* Time Zone

Partner/Organization Name

* Years You Have Volunteered

Professional status for Continuing Education credits or Circ 230 ONLY

PTIN Number ?

Name as listed on PTIN Card

CTEC Number ?

Please ask for assistance via the [Support Portal](#) if you are interested in obtaining CE credits.

PLEASE NOTE: Enter your PTIN as it appears on your PTIN card; however, do not include a hyphen.

Register